

## Holland Chapter 13 Trustee – Routine Questions Asked at Every § 341 Meeting of Creditors

1. Do you swear or affirm that the testimony you will give in this proceeding will be the truth, the whole truth and nothing but the truth?
2. Is the address listed on the petition your correct mailing address?
3. Did you personally sign the Petition, Schedules, Statements, and related documents?
4. Did you read the Petition, Schedules, Statements, and related documents before you signed them?
5. Are you personally familiar with the information contained in these documents?
6. To the best of your knowledge, is all that information true and correct?
7. Did you list all of your assets (everything you own)?
8. Did you list all of your creditors (everyone you owe money to)?
9. Are there any errors, omissions or changes that you need to make at this time?
10. Have you sold, given away, or transferred any property to a family member in the last six years?
11. Have you filed bankruptcy during the last 8 years? If yes, list all case numbers.
12. What is the name and address of your current employer? If none, list all sources of income you receive.
13. Is the copy of the tax return you provided an accurate copy of the most recent tax return you filed? If no, provide explanation.
14. Have you filed all your required income tax returns for the last 4 years? If no, provide explanation.
15. Are you expecting any tax refund now? If yes, state whether federal or state or both, and list amounts.
16. Are you currently obligated to pay alimony or child support or any other Domestic Support Obligation? If yes:
  - a. For how many children, and what ages?
  - b. How long will your support obligation continue?
  - c. Are you current on your post-petition support payments?
17. Have you taken out a loan or gotten a hardship withdrawal from any retirement account, such as an IRA or 401k, during the last year, in a lump sum of \$2,000 or more? If yes, provide the date(s) of withdrawals, the amount withdrawn/borrowed, and how you spent the funds.
18. Did you have any type of unexpected or unusual income during the last year, such as an inheritance, a lawsuit settlement, a workers' compensation claim, or any insurance proceeds? If yes, provide details.
19. Are you aware of any possibility that you might receive anything like that in the future? If yes, provide details.
20. Are you aware of the amount of your monthly chapter 13 plan payment to the trustee, and familiar with the options for how to make those payments?