

PROJECTED BUSINESS BUDGET

Case Number: _____

INCOME

| | | | |
|----|--|-------|---------------------------------|
| 6 | GROSS RECEIPTS OR SALES: | _____ | |
| 8 | LABOR: | _____ | |
| 9 | PURCHASES: | _____ | |
| 10 | MATERIALS: | _____ | |
| 11 | COSTS OF GOODS SOLD: | _____ | <i>total of lines 8-10</i> |
| 13 | NET PROFIT: | _____ | <i>line 6 minus line 11</i> |
| 14 | OTHER INCOME (describe source): | _____ | |
| 16 | TOTAL INCOME: | _____ | <i>total of lines 13 and 14</i> |

EXPENSES

| | | | |
|-----|---|-------|------------------------------|
| 21 | BUSINESS PROPERTY RENT/LEASE: | _____ | |
| 22* | SALARY/WAGES OF EMPLOYEES: | _____ | |
| 23* | EMPLOYEE BENEFITS: | _____ | |
| 24* | EQUIPMENT LEASE PAYMENTS : | _____ | |
| 25* | SECURED DEBTS : | _____ | |
| 26 | SUPPLIES: | _____ | |
| 27 | UTILITIES: | _____ | |
| 28 | TELEPHONE: | _____ | |
| 29* | REPAIRS AND MAINTENANCE: | _____ | |
| 30* | OFFICE EXPENSES: | _____ | |
| 31 | ADVERTISING: | _____ | |
| 32* | TRAVEL EXPENSES: | _____ | |
| 33* | PROFESSIONAL FEES: | _____ | |
| 34 | LIABILITY INSURANCE: | _____ | |
| 35 | PROPERTY INSURANCE: | _____ | |
| 36 | VEHICLE INSURANCE: | _____ | |
| 37 | WORKERS' COMP INSURANCE: | _____ | |
| 38 | OTHER INSURANCE (describe): | _____ | |
| 39 | PAYROLL TAXES: | _____ | |
| 40 | SALES TAXES: | _____ | |
| 41 | OTHER TAXES (describe): | _____ | |
| 42 | OTHER (describe): | _____ | |
| 44 | TOTAL EXPENSES: | _____ | <i>total of lines 21-42</i> |
| 46 | TOTAL PROFIT AND LOSS FOR MONTH: | _____ | <i>line 16 minus line 44</i> |

**ITEMIZE 22 -25, 29, 30, 32, AND 33 ON SEPARATE PAGE